**ACTA DE REUNION FINAL DE PADRES DE FAMILIA AÑO 2016 SEDE: \_\_\_\_\_\_\_\_\_\_ GRADO: \_\_\_\_**

**ACTA Nº \_\_\_\_**

**LUGAR DE REUNION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HORA DE INICIACION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TERMINACION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FECHA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARTICIPANTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**OBJETO DE LA REUNION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RESPONSABLE DE LA CONVOCATORIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TEMATICA A TRATAR:**

1. **Saludo y verificación de la asistencia.**
2. **Palabras del director de grado.**
3. **Explicación de los resultados obtenidos con las actividades de nivelación en la semana del 21 al 27 de Noviembre al terminar el año escolar 2016 para los estudiantes que quedaron pendientes.**
4. **Socialización de la Resolución 6607de Octubre 31 de 2016 de la Secretaria de Educación por medio del cual se establece el calendario Académico para el año 2017**
5. **Socialización del cuadro estadístico del grado del año escolar 2016**
6. **Informe disciplinario al terminar el año escolar 2016.**
7. **Informe situación académica de cada estudiante al terminar el año escolar 2016.**
8. **Entrega de boletines 4° periodo e informe final del año escolar 2016**
9. **Proposiciones y varios**
10. **Palabras de despedida de las actividades académicas año escolar 2016**
11. **Final.**

**DESARROLLO**

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**FIRMA DE PADRES Y /O ACUDIENTES REUNION FINAL DICIEMBRE \_\_\_DE 2016**

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| **ESTUDIANTE** | **SITUACION ACADEMICA AL TERMINAR EL AÑO ESCOLAR 2016** | **FIRMA DEL PADRE DE FAMILIA** |
| PROMOVIDO | NO PROMOVIDO |
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Firma Docente Director de Grado: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nombre Firma